

## 2022-2023 CHAMBER PASS PROGRAM GUIDELINES AND BENEFITS

**BUSINESS QUALIFICATIONS:** To purchase Chamber Passes a business must be located and operated in the Roaring Fork Valley and must be a current member of the Chamber of Commerce in the community in which the business is operating. Businesses must have a physical address within the Roaring Fork River Drainage area situated in Eagle, Pitkin, Garfield or Gunnison Counties, or within the Colorado River Drainage area from and including the unincorporated No Name and including the towns of Aspen, Basalt, Carbondale, El Jebel, Glenwood Springs, Marble, Meredith, New Castle, Parachute, Redstone, Rifle, Silt, Snowmass, Snowmass Village, Woody Creek.

**OWNER/MANAGER/EMPLOYEE QUALIFICATIONS:** Only owners, managers, and employees living in the Roaring Fork Valley (as their primary residence) AND working a minimum of twenty (20) hours per week during the winter season are eligible for the discounted season pass. Non-working owners, friends, contract laborers and consultants are NOT eligible. Real estate agents and brokers affiliated with a registered brokerage firm are eligible. \*\*\*See CHAMBER PASS AUDIT for more details regarding compliance.

**SPOUSE QUALIFICATIONS:** Only spouses of owners, managers and employees living in the Roaring Fork Valley (as their primary residence) are eligible. The owner, manager and employee must meet the qualifications above in order for the spouse to qualify. To verify eligibility, spouses must be able to provide one of the following legal documents: Marriage Certificate, Common Law Affidavit or Civil Union Certificate if audited. \*\*\*See CHAMBER PASS AUDIT for more details regarding compliance.

**HOW TO PURCHASE:** Businesses may purchase Chamber pass vouchers by using the online order form link you will receive from the Chamber of Commerce for which you are a member or in person at a ticket office. Once transactions are complete, businesses will receive an order confirmation which will list pass voucher codes to distribute to eligible employees and their spouses. Physical vouchers can be printed upon request.

**PAYMENT REQUIREMENTS:** Payment to Aspen Skiing Company for all Chamber pass vouchers must be made by company check, wire transfer or company credit card. There is a \$10,000 per business limit for credit card purchases per season. Personal credit cards will only be accepted from the business owner whose name is specified by the Chamber of Commerce. Personal checks and cash will not be accepted.

**PASS UPGRADES:** Chamber Passes may be upgraded by the employee/spouse at the time of voucher redemption. The cost of the upgraded pass is determined by the pricing season in which the initial voucher was purchased. **Upgraded passes remain the property of the business, regardless of who pays for the cost of the upgrade.**

**PASS TRANSFERS:** Chamber Passes may be permanently transferred from one employee/spouse of the business to another for a fee of \$50. Once transferred, a pass may NOT be transferred back to the same employee/spouse. If a business needs to revoke a pass from an employee/spouse, the business must first inform the employee/spouse that their pass is no longer valid, confiscate the actual pass and then contact Aspen Skiing Company (877-872-7702) so access for that pass can be blocked. In the case of a Premier Pass, the Ikon Base Pass will also be blocked. The business must deliver the season pass to a ticket office or provide the season pass number over the phone, or a \$20 fee will be assessed. Passes that are not blocked expose the business to a noncompliant audit.

**VOUCHER REFUNDS:** Unredeemed 2022-2023 Chamber pass vouchers may be returned to Aspen Skiing Company for full refunds through February 15, 2023. Refunds will NOT be provided after February 15, 2023. **Once a voucher has been turned into a pass it becomes nonrefundable even if the pass is never used.**

**HOW EMPLOYEES REDEEM DISCOUNT PASS VOUCHERS:** Owners, Managers, Employees and Spouses of the business may redeem their Chamber pass vouchers [Online](#), by phone (877-872-7702), or at a ticket office.

**SEASON PASS INSURANCE:** Season passes are nonrefundable for any reason. Travel Guard's Multi-Event Insurance plan can help cover the ski pass investment for covered reasons prior to the beginning of the ski season or if other covered unforeseen circumstances arise during the ski season. The insurance may be purchased by either the business or the individual but must be purchased under the passholder's name. Since Chamber Passes are the property of the business all reimbursements from covered claims will go to the business unless specified differently by the business owner. Call Travel Guard for questions about coverage eligibility: 866-385-4839.

## **CHAMBER PASS AUDIT**

Each Chamber Pass is the property of the business that purchased it and it is your responsibility to ensure that the passes purchased by your business are only being used by Bonafide employees and spouses.

We define a Bonafide employee as one who works a minimum of 20 hours a week during the winter season, receives a W2 and whose primary residence is in the Roaring Fork Valley. If an employee with a Chamber Pass resigns, is terminated or works less than the minimum requirement during the ski season, it is your responsibility to revoke the pass from that individual (and spouse) and notify Aspen Skiing Company. Revoked passes are not eligible for refunds but may be transferred to another employee (or spouse).

A random audit of businesses will be performed each year to ensure compliance with the Chamber Pass Program. Businesses that do not submit information at the request of the Chamber or are found to be in noncompliance will incur a fee. Each noncompliant pass must be upgraded to an individual pass at the regular pricing season (which could be up to an additional charge of \$1,400 for the Premier Pass). Businesses could also have all passes suspended for the duration of the season and/or be ineligible to participate in the Chamber Pass Program in subsequent years. Businesses not in compliance will be audited again the following year.

If chosen to be part of the audit you will need to provide one of the following documents as verification for each employee in question in the time frame indicated by the Chamber of Commerce:

1. A copy of the fourth quarter Colorado State Unemployment report: Form UTR-1.
2. If you are a Partnership or S-Corporation: Provide schedule K and individual partners' schedule K-1 from the federal tax return, Form 1065.
3. If you are the sole proprietor: Provide schedule C from your tax return, Form 1040.
4. In lieu of a partnership K-1, S-Corporation or Individual Schedule C, a signed affidavit by an independent CPA including verification of compliance with the program guidelines listed above will be accepted for proprietors, partners or corporations only.

If chosen to be part of the audit you will need to provide one of the following documents as verification for each spouse in question in the time frame indicated by the Chamber of Commerce:

5. Marriage License
6. Civil Union License
7. State of Colorado Affidavit of Common Law Marriage that is registered with the county

### **HELPFUL HINTS FOR THE AUDIT PROCESS:**

Documentation: Make sure you can provide the correct documentation for your employees and spouses before you issue them a discount chamber pass voucher.

Keep track of your vouchers: It is the responsibility of the business to keep a record of recipients of the chamber discount pass vouchers. We suggest you keep a spreadsheet of all the voucher numbers and the corresponding name of the employee or spouse.

If you have any questions regarding the requirements stated above, please call Elizabeth McCann, Operations Director | Mountain Sales & Schools 970-300-7173 or email [ascpass@aspensnowmass.com](mailto:ascpass@aspensnowmass.com) .

## 2022-2023 ASPEN SNOWMASS SEASON PASS PRICING

	SUPER EARLY PRICING August 16 – September 16		EARLY PRICING September 17 – December 2		REGULAR PRICING Beginning December 3	
	Pass Price	Insurance	Pass Price	Insurance	Pass Price	Insurance
<b>Premier Chamber</b>	<b>\$1,699</b>	<b>\$119</b>	<b>\$1,964</b>	<b>\$138</b>	<b>\$2,179</b>	<b>\$153</b>
Premier	\$2,599	\$182	\$2,799	\$196	\$3,099	\$217
<i>Chamber Savings</i>	<i>\$900</i>		<i>\$835</i>		<i>\$920</i>	
<b>Alpine 2-Day Chamber</b>	<b>\$1,469</b>	<b>\$103</b>	<b>\$1,689</b>	<b>\$119</b>	<b>\$1,879</b>	<b>\$132</b>
Alpine 2-Day	\$1,819	\$128	\$1,979	\$139	\$2,099	\$147
<i>Chamber Savings</i>	<i>\$350</i>		<i>\$290</i>		<i>\$220</i>	
<b>Alpine 1-Day Chamber</b>	<b>\$1049</b>	<b>\$74</b>	<b>\$1,199</b>	<b>\$84</b>	<b>\$1,344</b>	<b>\$95</b>
Alpine 1-Day	\$1,239	\$87	\$1,349	\$95	\$1,449	\$102
<i>Chamber Savings</i>	<i>\$190</i>		<i>\$150</i>		<i>\$105</i>	

## 2022-2023 FALL TICKET OFFICE HOURS

ASPEN MOUNTAIN TICKET OFFICE		
August 16 – October 2	7 days/week	9:00 am – 4:30 pm
October 3 – November 13	Monday – Friday	9:00 am – 4:30 pm
Beginning November 14	7 days/week	8:15 am – 4:45 pm
SNOWMASS GONDOLA TICKET OFFICE		
August 16 – September 6	7 days/week	9:00 am – 5:00 pm
September 6 – October 2	Monday – Thursday	9:00 am – 4:30 pm
September 6 – October 2	Friday – Sunday	9:00 am – 5:00 pm
October 3 – November 13	Closed (see hours for Aspen Mountain Ticket Office)	
Beginning November 14	7 days/week	8:15 am – 4:45 pm
RIVERSIDE PLAZA TICKET OFFICE		
September 12 – November 13	Monday – Friday	9:00 am – 4:30 pm
November 14 – December 2	7 days/week	8:15 am – 4:30 pm